

Fort Atkinson Library Board Minutes

Wednesday, June 14th 2023

- I. The Fort Atkinson Public Library Board met on Wednesday, June 14th, in the Library Meeting room. Joan Busta called the meeting to order at 6:00 p.m. and Jessica Uhlenhake seconded. Present was Librarian Laura Thomas, Joan Busta, Jessica Uhlenhake, Becky Smith & Lindsay Vsetecka. Mary Schwamman arrived at 6:40 p.m & Brittany Schmitt was absent.
- II. Motion to approve the agenda & minutes was made by Joan Busta and seconded by Becky Smith. Motion carried.
- III. Bills and financial reports were presented and signed. Lindsay Vsetecka made a motion to approve the bills and May's reports as presented. Jessica Uhlenhake seconded the motion, motion carried.
- IV. Director's Report: Librarian Laura Thomas shared footfall and book buddies are both doing well drawing great crowds with good weather! Our accreditation is still just waiting on the certification. South Winneshiek school donated a laptop which has been helpful at band concerts and doing inventory.
- V. Old Business: Our Long term plan (5 years) Laura will be in contact with a state consultant to see how we can benefit and assist us. Summer library program is pretty much done, few final prizes to pick up and that will conclude. Our summer Fort Atkinson clothing is in the process of launching from Friday, June 16th and concluding on Monday, June 26th, Lindsay Vsetecka made a motion to approve our prices and launching, Becky Smith seconded, motion carried.

- VI. New Business: Fort Atkinson public library has a trust account marked just “Trust” and we need more information such as monthly balance & statements. Librarian/Director raise was discussed. Joan Busta made a motion to approve a \$1.00 raise to Laura, Becky Smith seconded, motion carried. We reviewed the Volunteer Policy and Joan Busta motioned to approve, Mary Schwamman seconded, motion carried.
- VII. Next meeting will occur Wednesday, July 12, 2023 at 6:00 p.m. in the Fort Atkinson Public Library meeting room. Becky Smith made a motion to adjourn, Jessica Uhlenhake seconded. Motion carried.
- VIII. Meeting adjourned at 7:19 p.m.

Lindsay Vsetecka, Secretary